



*WEDDINGS
BY LAWRENCEBURG
EVENT
CENTER*

Lawrenceburg Event Center
91 Walnut Street
Lawrenceburg, IN 47025
www.thelawrenceburgeventcenter.com

DoubleTree by Hilton
Lawrenceburg
51 Walnut Street
Lawrenceburg, IN 47025
www.doubletreebyhilton.com

812-539-8844

Your Experience

Luxurious, remarkable, and breathtaking at every moment. That's what your wedding deserves and that's what the Lawrenceburg Event Center delivers. We can accommodate guest lists of any size up to 1,000, and we'll provide everything you need – amazing views, a choice of three impressive ballrooms, full catering service, and a dedicated team that knows no details is too small when it comes to your big day.

Your "happily ever after" begins at DoubleTree by Hilton Hotel Lawrenceburg. Our professional, Association of Bridal Consultants certified staff will alleviate the stress of planning your big day and will create the wedding of your dreams. Our hotel offers scenic views of the Ohio River and an ideal location in the heart of downtown Lawrenceburg.

Group rates are available and your guests and booking is easy with your personalized group web page. You and your guests will appreciate our ideal downtown location. Take the complimentary weekend shuttle to nearby Hollywood Casino for some pre- or post-wedding fun.

Personalized Service

You will partner with our Wedding Specialist throughout your wedding planning journey. Your Wedding Specialist's areas of expertise and coordination includes:

- Tour our beautiful facility and discuss the vision and inspiration for your wedding day
- Attend the menu tasting to explore the opportunities for colors, themes, wines and food
- Select from our customized floor plans for your special day

Our promise is to make your wedding spectacular. We'll insure that you enjoy your special day while we take care of the details.





Venues

Rivers Ballroom

Featuring a private foyer that is perfect for your cocktail hour, modern chandeliers, and a neutral color palette, this 7300 Sq Ft space is the perfect canvas to transform into your ideal day.

Ceremony accommodates up to 500

Dinner & Reception accommodates up to 300



Fall Creek Ballroom

Just as Rivers Ballroom, Fall Creek offers a private foyer and neutral color palette but in the more intimate setting (5000 Sq Ft).

Ceremony accommodates up to 400

Dinner & Reception accommodates up to 200



Great Miami Ballroom

With a little over 18000 Sq Ft Great Miami Ballroom can accommodate guest lists of up to 1000.

Packages

Wedding Packages include:

- Wedding Specialist (maximum 2 hour consultation)
- Professional Event Captain & Event Manager
- Your choice of white, black or ivory linens & napkins
- Head Table, Gift Table, Cake Table, Tables & Chairs for Your Guests, Dance Floor
- Complimentary Wedding Night Suite for Bride & Groom (based on availability)
- Special Hotel Room Blocks for Overnight Guests
- Complimentary Parking for your guests



Cold Hors D'Oeuvres

Priced Per 50 Pieces

- Shrimp Cocktail | \$199.95
- Antipasto Skewer (GF) | \$174.95
- Prosciutto Wrapped Melon | \$174.95
- Tomato Olive Bruschetta | \$149.95
- Deviled Eggs with Crab | \$149.95
- Seasonal Fruit Skewers (GF) | \$149.95
- Crab and Avocado on Pita Crisp | \$205
- Sundried Tomato and Goat Cheese Bruschetta | \$124.95
- Shrimp Cocktail (GF) | \$199.95
- Crab Claws w/ Cocktail Sauce (GF) | \$259.95

Hot Hors D'Oeuvres

Priced Per 50 Pieces

- BBQ Meatballs | \$99.95
- Swedish Meatballs | \$99.95
- Crab Stuffed Mushrooms | \$204.95
- Boursin Cheese Stuffed Mushrooms | \$199.95
- Andouille Sausage in Puff Pastry | \$189.95
- Mini Vegetable Spring Rolls w/ Hoisin Sauce | \$105
- Mini Crab Cakes w/ Cocktail Sauce | \$155
- Coconut Shrimp w/ Sweet Chili Sauce | \$179.95
- Grilled Shrimp Skewer w/ Smoked Paprika Sauce | \$274.95
- Chicken Satay w/ Peanut Sauce | \$178
- Mini Beef Wellington | \$249.95
- Beef Teriyaki Skewers | \$249.95
- Jamaican Jerk Pork Skewers | \$133
- Brie and Sweet Pare in Filo | \$199.95

Menu prices are not guaranteed until 90 days prior to event



Hors D'Oeuvres Displays

Priced Per Person

- Domestic and Imported Cheese Display | \$449.95
Assorted Domestic and International Cheeses, Fresh Fruit, Assorted Crackers. Serves 100 ppl
- Vegetable Crudité Display | \$374.95
Fresh Seasonal Vegetables, Ranch Dip, Chive Dip Serves 100 ppl
- Fresh Fruit Display | \$425.95
Sliced Fresh Fruit, Berries, Yogurt Dip. Serves 100 ppl
- Brie Display | \$249.95
Brie, Dried Fruit, Toasted Almonds, Baguette Chips. Serves 50 ppl
- Chips and Salsa | \$18.95 per pound
Tortilla Chips, Salsa, Guacamole, Hummus

Pricing subject to applicable state tax and service fee

Plated Dinner

Choice of up to three Entrées

Served with Choice of Salad, Choice of One Starch and One Vegetable Sides, Assorted Warm Rolls, Whipped Creamy Butter, Iced Tea, Water

Salads

Choice of one

Chopped Salad

Bacon, White Cheddar, Tomatoes, Pickled Onions and Choice of Dressing

Garden Greens Salad

Radishes, Carrots, Cucumbers, Tomatoes and Choice of Dressing

Caesar Salad

Croutons, Sundried Tomatoes, Shaved Parmesan Cheese and Caesar dressing

Starch Sides

Choice of one

Herb Roasted Redskin Potatoes

Buttery Mashed Potatoes

Wild Rice Pilaf

Cheddar Mac & Cheese

Three Cheese Scalloped Potatoes

Vegetable Sides

Choice of one

Steamed Broccoli with Butter

Green Beans Almandine

Honey Dijon Carrots

Sautéed Brussel Sprouts with Bacon and Onion

Roasted Cauliflower

Pricing subject to applicable state tax and service fee



Entrées

Maximum of three selections

Cannelloni Al Pomodoro | \$28.95

Cheese-filled giant pasta shells in fresh tomato, garlic and basil sauce, topped with parmesan cheese

Chicken Piccata | \$29.95

Boneless chicken breast sauteed, with a rich lemon butter and caper sauce

Chicken Breast | \$32.95

Oven-baked chicken breast, country ham and provolone cheese with chicken scallion demi sauce

Doubled Boned Pork Chop | \$38.95

Slow-roasted double boned pork chop served with roasted spiced apples

Grilled Salmon | \$32.95

Grilled center cut fillet served with oven-roasted tomatoes and creamy artichoke sauce

Beef Short Ribs | \$42.95

Boneless short ribs slowly braised in red wine served with roasted pearl onions and au jus

Filet Mignon | 6oz. \$68 | 8oz. \$85

Tender beef filet grilled and served with rich bordelaise sauce

Surf & Turf | \$76

Grilled petite filet mignon topped with four sauteed shrimp and garlic butter sauce

Menu prices are not guaranteed until 90 days prior to event

Buffet-Style Dinner | Priced Per Person

Served with Assorted Warm Rolls, Whipped Butter, Water, Iced Tea, Fresh Brewed Coffee, Hot Tea.

Dinner Buffets are designed to last up to one and a half hours for a minimum of 25 people. Smaller parties will be assessed a charge of \$7.50++ per person

Salads

Choice of one. Can be preset or served on the buffet

BLT Salad
Garden Greens Salad
Caesar Salad

Entrées

Choice of one

Chicken Piccata | Capers | Lemon \$35
Chicken Marsala | Sautéed Mushrooms | Pearl Onions \$35
Parmesan Crusted Chicken | Garlic Cream Sauce \$33
Southern Fried Chicken \$33
Grilled Salmon | Citrus Butter \$45
Grilled Mahi Mahi | Pineapple Salsa | Soy Butter \$35
Lemon Parsley Crusted Cod \$33
Double Boned Pork Chop | Apple Dressing \$40
Sirloin Strip Steak | Wild Mushroom Sauce \$60
Lasagna Bolognese \$33
Vegetable Lasagna \$33
Four Cheese Ravioli \$33
House Smoked Baby Back Ribs \$50
Braised Beef Short Ribs | Au Jus \$50
Sliced Roast Beef \$50
Honey Mustard Glazed Ham \$35



Sides

Choice of two

Rosemary Roasted Redskins Potatoes
Mashed Potatoes
Basmati Rice Pilaf
Cheddar Mac & Cheese
Green Beans Amandine
Steamed Broccoli
Sweet Corn
Honey Dijon Carrots

Menu prices are not guaranteed until 90 days prior to event
Dinner buffets are designed to last up to one and a half hours for a minimum of 25 guests. Smaller parties will be assessed a charge of \$7.50++ per person. Pricing subject to applicable state tax and service fee

Silver Package | \$65 Per Person

Served with Assorted Warm Rolls, Whipped Creamy Butter, Iced Tea & Water provided during meal service. Includes a four hour Call Open Bar service and Champagne Toast for Bride & Groom.

Domestic & Imported Cheese Display

Served for one hour during cocktail reception

Salads

Choice of one

BLT Salad
Garden Greens Salad
Caesar Salad

Entrées

Choice of one

Chicken Piccata | Capers | Lemon
Parmesan Crusted Chicken | Garlic Cream Sauce
Honey Mustard Glazed Ham
Lemon Parsley Crusted Cod

Second Entree

Vegetable Lasagna

Menu prices are not guaranteed until 90 days prior to event



Sides

Choice of two

Rosemary Roasted Redskins Potatoes
Mashed Potatoes
Basmati Rice Pilaf
Cheddar Mac & Cheese
Green Beans Amandine
Steamed Broccoli
Sweet Corn
Honey Dijon Carrots

Call Bar

Includes Domestic Bottled Beer, House Wine & Soft Drinks

Absolute | Tanqueray | Bacardi | Captain
Morgan | Jose Cuervo | Triple Sec | Jack Daniels
| Dewars Scotch | Seagram's 7 | Amaretto | Peach
Schnapps | Apple Pucker | Makers Mark

Call Open Bar hours can be extended for additional \$10++ per hour per person

Dinner buffets are designed to last up to one and a half hours for a minimum of 25 guests. Smaller parties will be assessed a charge of \$7.50++ per person. Pricing subject to applicable state tax and service fee

Gold Package | \$85 Per Person

Served with Assorted Warm Rolls, Whipped Creamy Butter, Iced Tea & Water provided during meal service. Includes a four hour Call Open Bar service and Champagne Toast for Bride & Groom.

Hors D'Oeuvres

Served for one hour during cocktail reception

Domestic & Imported Cheese Display
Chicken Satay with Peanut Sauce

Salads

Choice of one

BLT Salad
Garden Greens Salad
Caesar Salad

Entrées

Choice of two

Chicken Piccata | Capers | Lemon
Chicken Marsala | Sautéed Mushrooms | Pearl Onions
Grilled Salmon | Citrus Butter
Double Boned Pork Chop | Apple Dressing
Braised Beef Short Ribs | Au Jus
Sliced Roast Beef

Menu prices are not guaranteed until 90 days prior to event



Sides

Choice of two

Rosemary Roasted Redskins Potatoes
Mashed Potatoes
Basmati Rice Pilaf
Cheddar Mac & Cheese
Green Beans Amandine
Steamed Broccoli
Sweet Corn
Honey Dijon Carrots

Call Bar

Includes Domestic Bottled Beer, House Wine & Soft Drinks

Absolute | Tanqueray | Bacardi |
Captain Morgan | Jose Cuervo | Triple Sec | Jack
Daniels | Dewars Scotch | Seagram's 7 | Amaretto |
Peach Schnapps | Apple Pucker | Makers Mark

Call Open Bar hours can be extended for additional \$10++ per hour per person

Dinner buffets are designed to last up to one and a half hours for a minimum of 25 guests. Smaller parties will be assessed a charge of \$7.50++ per person. Pricing subject to applicable state tax and service fee

Diamond Package | \$100 Per Person

Served with Assorted Warm Rolls, Whipped Creamy Butter, Iced Tea & Water provided during meal service. Includes a four hour Premium Bar service and Champagne Toast for Bride & Groom.

Hors D'Oeuvres

Served for one hour during cocktail reception

Domestic & Imported Cheese Display
Coconut Shrimp with Sweet Chili Sauce
Crab Stuffed Mushrooms

Salads

Choice of one

BLT Salad
Garden Greens Salad
Caesar Salad

Entrées

Choice of two

Chicken Piccata | Capers | Lemon
Chicken Marsala | Sautéed Mushrooms | Pearl Onions
Grilled Salmon | Citrus Butter
Double Boned Pork Chop | Apple Dressing
Braised Beef Short Ribs | Au Jus
Sliced Roast Beef
Sirloin Strip Steak | Wild Mushroom Sauce

Menu prices are not guaranteed until 90 days prior to event



Sides

Choice of two

Rosemary Roasted Redskins Potatoes
Mashed Potatoes
Basmati Rice Pilaf
Cheddar Mac & Cheese
Green Beans Amandine
Steamed Broccoli
Sweet Corn
Honey Dijon Carrots

Premium Bar

Includes Domestic & Premium Bottled Beer, Call Liquor & Soft Drinks

Crown Royal | Grey Goose | Patron | Knob Creek |
Hennessy | Flor De Cana | Hendricks

Premium Open Bar hours can be extended for additional \$12++ per hour per person

Dinner buffets are designed to last up to one and a half hours for a minimum of 25 guests. Smaller parties will be assessed a charge of \$7.50++ per person. Pricing subject to applicable state tax and service fee

Open Bar Packages

*Pricing is per person for a specified length of time
One bartender is provided for each 100 guests*

Beer & Wine Package | First Hour \$12 Per Person

*Each additional hour is \$8 per person
Includes Domestic Bottled Beer, House Wine & Soft Drinks*

Call Bar Package | First Hour \$17.95 Per Person

*Each additional hour is \$4.50 per person
Includes Domestic Bottled Beer, House Wine & Soft Drinks*

Premium Bar Package | First Hour \$21.95 Per Person

*Each additional hour is \$5.25 per person
Includes Domestic Bottled Beer, House Wine, Call Liquor & Soft Drinks*

Non-Alcoholic Drinks

Bottled Water | \$2.95 Each
Bottled Soda | \$2.95 Each
Bottled Juices | \$3.95 Each

*Menu prices are not guaranteed until 90 days prior to event
Pricing subject to applicable state tax and service fee*



Hosted / Cash Bar Pricing

*Pricing is per drink.
Hosted / Cash bar must generate a minimum of \$450 in first four hours of event or bartender fee will be applied*

Call Liquor | Hosted Bar \$6 | Cash Bar \$7

Absolute | Tanqueray | Bacardi | Captain Morgan | Jose Cuervo | Triple Sec | Jack Daniels | Dewars Scotch | Seagram's 7 | Amaretto | Peach Schnapps | Apple Pucker | Makers Mark

Premium Liquor | Hosted Bar \$8 | Cash Bar \$9

Crown Royal | Grey Goose | Patron | Knob Creek | Hennessy | Flor De Cana | Hendricks

Domestic Bottled Beer | Hosted Bar \$5 | Cash Bar \$5

Budweiser | Bud Light | Miller Light | Coors Light | Michelob Ultra

Premium Bottled Beer | Hosted Bar \$7 | Cash Bar \$7

Corona | Heineken | Sam Adams

House Wine | Hosted Bar \$6 | Cash Bar \$6

Livingston Chardonnay | Moscato | White Zinfandel | Merlot | Liberty Creek Cabernet

Bartender Fee | \$100 for first hour | \$50 for each additional hour

Enhancements

Ceremony Arch | \$125

Projector | \$350

Custom Projection | starting from \$500

Backdrop & Ceiling Draping | starting from \$900

Specialty Linens | starting from \$25 each

Specialty Napkins | starting from \$.50 each

Chargers | starting from \$3 each

Chair Covers | starting from \$8 each

Chair Sashes | starting from \$3 each

Table Runners | starting from \$3 each



Pricing subject to applicable state tax and service fee



Hotel Accommodations

DoubleTree by Hilton connected to Lawrenceburg Event Center has a variety of guest rooms that meet the needs of every kind of traveler. Each room is outfitted to ensure your every comfort.

- 168 well-appointed guest rooms, including 12 suites
- Wireless high-speed internet access and remote printing from any guest room
- On-demand movies and premium television channels (HBO, CNN, ESPN)
- Coffee or tea by celebrity chef Wolfgang Puck
- USA Today delivered each weekday morning
- Two telephones, voicemail and data port
- CITRON Honey & Coriander by Crabtree & Evelyn bath products



At Your Service

- Complimentary and safely lit garage parking
- Group discounts for 10 or more rooms
- Warm, delicious DoubleTree Cookie for each guest at check-in
- 24-hour Business Center
- 24-hour Fitness Center by Precor
- Full service restaurant, lounge and Starbucks Café
- Dozens of restaurants, shops and attractions in walking distance

Location

The DoubleTree by Hilton is conveniently situated just 15 minutes west of Cincinnati/Northern Kentucky Airport (CVG) off I-275 and adjacent to the Main Street Arts and Business District. Our modern hotel offers complimentary covered parking, local shuttle service to Hollywood Casino, Boogie Nights, Hops House, EPIC Buffet and Final Cut Steakhouse. Guests can walk to local eateries and shops within one block of hotel.



Details & Additional Services

At the Lawrenceburg Event Center you are not alone in planning the details of your special day. Our Wedding Specialist will be with you every step of the way! In addition to working with you on the menu selection, seating arrangements and guestroom accommodations, we are happy to offer suggestions on florists, photographers, musicians and any other special touches that will make your event unforgettable.

Bridal Tasting

Join our Wedding Specialist for a bridal tasting event to explore the opportunities for colors, themes, wines and food for your special day.

Dietary Restrictions

Special accommodations for guests with dietary restrictions (Gluten Free, Vegetarian, Vegan, etc.) can be made in advance.

Wedding Cake

You are welcome to make arrangements with the bakery of your choice for the wedding cake. Our professional staff will cut & serve your cake for a fee of \$1++ per person.

Rehearsal Dinner

Entertain your friends and family in a fun and exciting atmosphere in one of our private spaces. We will help you customize a menu and other details, so you can concentrate on your upcoming big day.



Family Brunch

The perfect ending to the perfect weekend. Treat your overnight guests to breakfast the next day. Your Wedding Specialist will arrange for a private room with dedicated waiters to serve your guests. The final touch will allow you to reminisce about the wedding and wish everyone farewell before you leave for your honeymoon.

Linens & Centerpieces

The Lawrenceburg Event Center offers complimentary table linens and napkins in your choice of white, black or ivory. Complimentary house centerpieces can be provided based on availability and party size. Make sure to take a look at our upscale centerpieces available for rent. Ask your Wedding Specialist about availability and pricing.

Enhancements

Want to leave a personal touch for your guests staying at the DoubleTree by Hilton? Let us help! Bring us bags or baskets filled with treats, maps, personal touches and more. Delivery pricing varies.

Parking

Complimentary covered safely lit parking is available in the city garage.

Curfew

The Lawrenceburg Event Center imposes the curfew of midnight (12:00 AM) for all events.



General Information

We look forward to serving you. Our staff will assist you in every way possible to prepare for a successful special occasion. The following will help us to ensure success.

- Upon receipt of your agreement a 25% deposit is due based on your contracted minimum. To reserve the space and date, a signed contract along with the deposit must be returned within fourteen (14) days.*
- Hotel reserves the right to assign and change all function/meeting space to best accommodate the size and needs of each function. The Group must obtain final approval from sales before publishing room names. The guarantee does not include room rental, audio-visual or electrical requests, taxes, services charges, labor fees or other miscellaneous charges. The hotel strictly adheres to all federal, state and local laws, with regard to food and beverage purchases and consumption. Hotel reserves the right to provide and serve all food and beverage on the premises. At the conclusion of the event, all remaining food and beverage items become the property of the Hotel and shall not be removed from the premises. Finalized menu selections and guarantee must be received five (5) business days prior to the scheduled event or expected number will be guaranteed. This will be the group minimum guarantee and not subject to reduction. Charges will be based on the guaranteed or actual attendance, whichever is greater. The Group is protected for 5% above guarantee for additional guests. If the guaranteed attendance is not received five business days prior to the scheduled event, then the tentative attendance will be considered the guarantee. Requests for increasing the guarantee with the five working days prior to the scheduled event are subject to the catering department's approval and may incur additional service charges. All group food and beverage functions, meetings, audio visual, and associated room rental are subject to 22% service charge and state sales tax of 7% will be added to the final bill for your convenience. This surcharge is non-negotiable.*
- Any entertainment hired by the Group must be approved by the Hotel Sales Department two-weeks prior to the event. All entertainment hired to perform on the Hotel main property (excludes the Lawrenceburg Event Center) must enter via Gate 2 and abide with all instruction of the Security Department and the Indiana Gaming Commission. Fines associated with legal or regulatory violations may be added to the stated fees for this event.*
- All displays and/or decorations proposed by the Group shall be subject to approval by the Hotel. The Group, Event, or Exhibitor Company shall be responsible for compliance with all rules and regulation with respect to such decorations, including local fire codes. Glitter and confetti are not permitted in the Hotel. An excessive clean-up fee will be added to the final bill if additional cleaning is required. In the event the Group enters into contract with any person or entity that provides décor for the event, the Group must provide the Hotel with a certificate of insurance which states that the person or entity maintains Comprehensive Liability Insurance of not less than \$500,000 per occurrence. Such a certificate shall name HOTEL as an additional insured with respect to the Group function.*
- The Group shall be liable for any and all damage(s) to the Hotel property caused by the Group or by any member of the Group and including guest rooms. NO GLITTER AND/OR CONFETTI PERMITTED ON PROPERTY.*
- Hotel has established room rates for the Group based upon expected full participation by the Group's members and guests. If the total number of the Group's actual room nights is less than Eighty Percent (80%) of the total contracted number of room nights, the Group will be required to pay the difference in charges between actual room nights versus those contracted.*
- Hotel reserves the right to refuse the service of alcoholic beverages to individuals who do not have proper identification or if an individual appears intoxicated.*